At Allambie Heights Public School we have a strong set of values. These values are integrated into all aspects of our school and our wider community.

Together we promote a positive learning environment where everybody is inspired to be their best.

**Respect**
- Communicate with courtesy
- Allow yourself and others to learn
- Accept the rights and differences of others

**Responsibility**
- Own and be accountable for your actions and choices
- Care for yourself, others and the environment
- Encourage others

**Resilience**
- Aspire to be your personal best
- Challenge yourself and learn from your experiences
- Display positive coping skills
Allambie Heights Public School

Ever Aim High

All members of our community strive to provide an environment in which students' individual strengths are valued and celebrated, their needs are understood and met, and they are challenged to achieve their potential.

Members of our teaching staff are enthusiastic, highly qualified and dedicated to life-long learning. Each learning space is equipped with technologies – Smartboards, data projectors and computers - to assist with the implementation of innovative teaching and learning programs.

Our school is located on a large and attractive leafy site. The gum trees which surround the school provide shade around the large playground areas and adjacent sports oval.

Children have a positive attitude to school, are confident and ready for the challenges of learning. The school's vision is “Together we promote a positive learning environment where everybody is inspired to be their best”. Staff, students and parents work together to provide the opportunity for everyone to succeed.

Our parent body is actively involved in the running of the school. They openly support the many in-school and extracurricular activities available for our students, including in-school and out-of-school enrichment opportunities. Parents and other family members volunteer to work in partnership with teachers to assist the continuous development of our students across all areas of development.

Mrs Angela Helsloot
Principal
Absences from School

In the event that a child is absent from school, parents must notify the class teacher in writing on the day the child returns to school. Due to legal reasons it is not sufficient to state that a child ‘was absent’. A reason for absence must be supplied.

Parents are encouraged to organise family holidays to coincide with school holidays. Should long term leave be necessary during the school term, a letter detailing the leave needs to be provided to the classroom teacher before the leave commences.

Accident / Illness

All staff are trained in basic first aid, including procedures for asthma and anaphylaxis. The school will administer first aid as required and contact an ambulance in the case of an emergency.

If children are ill during the day they may rest in sick bay. In the case of an accident or illness it is vital that the school is able to contact by telephone the parent or guardian of every child. Parents are also requested to supply the name and telephone number of another person to act on their behalf in an emergency. Please remember to keep the school up-to-date with current phone numbers and places of employment.

The P & C has accident insurance which covers all our students for certain medical expenses arising from accidents suffered at school during school time which are not covered elsewhere.

After School Care Centre

The before and after school care centre, privately operated by Allambie Heights Children’s Centre, is located within the school grounds. Both the morning and afternoon sessions offer a comprehensive program which caters for the needs of all K-6 students. Information about the centre is available in the school office.

Annual School Report

Every year, all schools prepare an Annual School Report. This reports details school achievements, including our academic targets, and is prepared by a committee of school representatives. The report is available to all families and interested community members.

Anti-Bullying

The school has a clear policy on anti-bullying supported by class and buddy programs that teach our core values - respect, responsibility and resilience. Students are further supported through the explicit teaching of the ‘Bounce Back’ program and a dedicated student welfare committee.
Assemblies
Whole school assemblies are held at 2.00pm each even week Friday. Students, staff, parents and community members come together in our school hall to celebrate individual student and whole school achievements. Assemblies, which are led by our student leadership team, play an important role in both maintaining the community focus of our school and developing student leadership.

Assessing and Reporting to Parents
Assessing your child’s learning progress is an integral part of the teaching and learning process. This is done through a variety of methods including standardised tests, teacher constructed tests, checklists, samples of work, anecdotal records and observation.

As required by the Department of Education and Communities, the school reports on the children’s learning at various stages throughout the year. This formal reporting process includes individual parent/teacher interviews at the end of term 1 and comprehensive written reports at the end of Semester 1 and Semester 2.

Parents are always encouraged to communicate with their child’s teacher during the school term if they are concerned about any aspect of their child’s education. This may be done by contacting the school office or the teacher personally, to arrange a mutually convenient time.

Attendance
Students are expected to attend school each day, arriving after 8.40am, when the playground is supervised, and leaving promptly at 3.10pm.
Students should not be left unsupervised in the playground outside these hours. Children are not to arrive at school before 8.40am unless they have a school activity or are attending our before school care centre.

Late arrival – early departure
If children arrive at school any time after 9.10am or need to leave before 3.10pm parents are requested to report to the office and receive a late arrival/early departure form from our administration staff. Children are not allowed to leave the school grounds unaccompanied during school hours.

Bell Times
8.40am Teachers on duty in playground north
9.10am Children move to classroom assembly areas
11.10-11.35am Recess
12.55-1.10pm Lunch in Stage groups
1.10-1.50pm Play period
3.10pm End of school day
Banking
Children are provided with the opportunity to open a school bank account. Bank books are brought to school on a Tuesday with the child’s deposit and the banking is completed by volunteer parents. At the end of the banking process, bank books are returned to the child’s class.

Book Club
To assist in selecting suitable and reasonably priced materials for your child to read at home, the school subscribes to the Scholastic Book Club. This program is co-ordinated by volunteer parents who collect and distribute all materials. All children will receive order forms, which gives families the opportunity to purchase books at less than the normal retail price. There is no membership fee and no obligation to buy.

Buddy System
To ensure a smooth and easy transition to school, our highly successful buddy program supports our enrolling Kindergarten students. Each Kindergarten student is appointed a year 6 student to assist with this transition. The buddy program begins at transition and continues throughout the following year.
Canteen
Our school canteen is staffed by a paid co-ordinator and volunteers who endeavour to keep it open five days per week. The canteen operates within the guidelines of the *Fresh tastes NSW healthy school canteen strategy*, providing nutritious food for growing children. The canteen is open each day for recess and lunch service.
The School Canteen is run by the P&C and requires parent volunteers to assist each day. This is a wonderful way to meet other parents and children are always excited to have mum or dad at school. Information regarding rosters, menus and special food days is published in our weekly school newsletter.

Change of Address
The school should be notified immediately, in writing, of any change of address, home phone, work phone and mobile phone numbers.

Charities
Each year the Student Representative Council choose to support three charities. Money is raised through a variety of activities throughout the year to provide this support.

Communication
Notes
Tuesday is ‘note day’ at Allambie Heights Public School. Parents can subscribe to all school communication through Schoolenews. This communication tool allows parents to receive a text type message on their mobile device or an email with the weekly school communication. This communication is also published to our school website for future reference. To sign up to Schoolenews, click [http://www.allambieht-p.schools.nsw.edu.au/newsletters-and-notes](http://www.allambieht-p.schools.nsw.edu.au/newsletters-and-notes).

Newsletter
The school newsletter, *The Grapevine*, is published each even week of term. It contains reports on school events, parent committee reports and community news. We strongly encourage all families to read our school newsletter.

Parent/teacher communication
A parent information evening is held early in term 1. On this occasion parents meet their child’s class teacher and learn of expectations for the year. Parent/teacher interviews are held at the end of term 1, however, interviews may take place throughout the year at either the parent or teacher’s request. Written reports are sent home at the end of term 2 and term 4.

School website
The school website contains information about our school, including the school newsletter and a calendar of events. The school calendar on our website is updated weekly.
**Class Parents**
Class parents are organised through the school and play an important role in our school community, from assisting teachers in various ways to welcoming new families to our school. The class parents also provide support in the organisation of P and C fundraising events.

**Counsellor**
The school counsellor is at our school one day a week and is available for assistance to students and parents via the school learning support team.

**Court Orders, Custody and Access**
Any family with court orders detailing custody arrangements must inform the school as soon as orders have been issued. The school office must have such orders in writing.

**Dance**
Our school has an established dance program which is implemented by specialist dance teachers from Limelight Dance Studios throughout one term each year. All students participate in this parent paid program and their skills are showcased at our annual school concert.

Students in year 3 – year 6 have the opportunity to audition for the Junior and Senior Dance groups. Successful students perform at the Sydney North dance festival, eisteddfods and school events.
Enrichment

Mathematics enrichment opportunities are available for identified students within the school on a weekly basis for students in K-6. Parents will be notified if their child is selected for our Mathematics enrichment program. Students in the senior years also have the opportunity to attend enrichment at local high schools with other senior students from local primary schools. In addition, all students actively participate in our Special Interest Group initiative each odd week Friday of term 2 – term 4. Information regarding this exciting learning opportunity is provided to parents during term 1.

Enrolment Procedures

Children may begin school at the start of the school year providing their 5th birthday occurs on, or before, 31 July in that year. Enrolment forms need to be presented to the school office with an original Australian birth certificate or Australian passport, a certificate of immunisation and proof of address. Our school runs a comprehensive starting school program in term 4 each year. Enrolling families will be provided with the dates and details of this program during term 3.

Excursions / Incursions / Performances

Excursions and incursions are an important part of the curriculum and are arranged throughout the year by teachers. Incursions and excursions reflect the teaching and learning program of the class, grade or Stage. All excursions have the prior knowledge and approval of the Principal. External activities and performances require individually signed permission notes which will be sent home prior to the excursion. Where possible, term accounts cover excursion costs.

Health Services

Allambie Heights Public School is in the Northern Beaches School Health Services area, the regional office being at Queenscliff Health Centre.

Contact information for the health centre is available from the school counsellor.

Home School Liaison Officer

The Home School Liaison Officer is appointed by the Department of Education and Communities to work with the school in providing support for students, parents and teachers with attendance issues.

Immunisation

Parents enrolling need to present the school with an immunisation certificate. No child will be prevented from enrolling, however, under the Public Health (Amendment) Act 1992, children without a certificate may be sent home during an outbreak of a vaccine preventable disease.
Learning Areas - LAs

Students at Allambie Heights Public School are provided with learning programs in the six Key Learning Areas. Further information is available on the Department of Education and Training website www.det.nsw.edu.au.

English
English K-6 develops students’ knowledge, skills and understanding of English language and literature. Competence in English will enable students to learn about themselves, their own and other cultures, to communicate their thoughts and feelings, to participate in society, to make informed decisions about personal and social issues, to analyse information and viewpoints and to use their imagination.

Mathematics
Mathematics K-6 aims to create favourable attitudes towards Mathematics and stimulate students’ interest in Mathematics. It aims to develop in students:

- a sound understanding of mathematical concepts, processes and strategies and the capacity to use these in solving problems
- the ability to recognise mathematics in everyday situations
- the ability to apply their mathematical skills to analyse situations and solve real-life problems
- appropriate language for the effective communication of mathematical ideas and experiences
- an appreciation of the applications to mathematics of technology including calculators and computers
- encourage students to use mathematics creatively in expressing new ideas and discoveries and to recognise the mathematical elements in other creative pursuits
- challenge students to achieve at a level of accuracy and excellence appropriate to their particular stage of development

Science & Technology
In Science and Technology K-6 students learn about the natural and man-made environments by investigating, designing and using technology. Students find out about the world in a systematic way. They learn science is not just a body of knowledge but also a process of investigation.

Human Society & Its Environment - HSIE
In HSIE students learn about the people in Australia and other parts of the world and the social and physical environments in which they live. They also develop particular skills in:

- acquiring information
- using an enquiry process
- social and civic participation

Students are also encouraged to develop positive values and attitudes about themselves, others, the world that they live in and their future.
Creative Arts
Creative Arts K-6 addresses the art forms of visual arts, music, drama and dance.

In visual arts, students investigate different subject matter such as people, objects and places, use a variety of expressive forms such as painting, drawing, pottery and sculpture and learn to consider the audience of their art work.

In music, students develop knowledge, skills and understanding in performing music. By singing, playing and moving they learn music of different styles and from different times and cultures. They also learn to organise sound into musical compositions using concepts such as pitch, duration and dynamics.

In drama, students work collaboratively, taking on roles and creating imagined situations. Their performances will be shaped by a variety of drama forms such as mime, puppetry and storytelling.

In dance, students compose and perform their own dances using the elements and contexts of dance from different times and cultures.

Each year, the students present a school concert incorporating elements of dance, drama and music for our school community and elderly members of our wider community.

Personal Development, Health and Physical Education – PD/H/PE
In PD/H/PE students learn to understand, value and lead healthy, active and fulfilling lifestyles.

Students learn about:
- active lifestyle
- dance
- games and sports
- growth and development
- gymnastics
- interpersonal relationships
- personal health choices
- safe living
Homework

Homework for all students at all Stages is supported by the Department of Education and Communities, however, the amount and format will vary from grade to grade. Parents will be informed of teacher expectations regarding homework early in the year.

The purpose of homework is:

- to consolidate work done in class
- to gradually prepare children for the study habits required for secondary school
- to teach children to organise their leisure time around other responsibilities and develop time management skills

Homework should be done in a quiet place; parent assistance with preparation of materials needed and supervision of the activity is encouraged.

Learning and Support Programs

The Learning and Support Teacher (LAST) provides additional assistance for students needing support with their learning. Teachers and parents are provided with support/resources for programs developed by the LAST which focus on improving learning outcomes. The LAST will work in a team teaching situation or withdraw groups of children for a period of time. Parents will be notified if their child is receiving assistance.

Allambie Heights Public School also receives an allocation for a Reading Recovery teacher. Reading Recovery is an early intervention strategy which is based on an explicit instructional program in a one-on-one situation with a trained Reading Recovery teacher. It is offered to students in year 1 who have completed one year of schooling and are regarded as requiring extra support in literacy in order to achieve at a similar level as their peers. Entry into this program is based on specific assessment data collected by the Reading Recovery teacher at the beginning of the school year.

Library

The library contains an excellent collection of literature for research and borrowing. Children borrow from the library weekly and are requested to bring a library bag. The library is also open at lunchtimes for students to sit and read or draw quietly with their friends. The library also houses a bank of fifteen laptops for students to access during library sessions and during lunchtime.

Lost Property

All property, including clothing and lunchboxes should be clearly labelled so that lost items can be returned to your child. Lost property is held in the office and is regularly sorted. Labelled items are redistributed to owners via the class teacher.
Medication

If your child needs to take medicine, parents MUST contact the school and fill out the necessary form at the office indicating the dosage, times/conditions, number of days and the reason for medication. The medicine will be held by the first aid officer who will administer the medication.

Students are not permitted to self medicate or keep medications in their bags – the only exception is asthma puffers, which may be kept in your child’s school bag. Children suffering from asthma must have a medical plan which is kept at the office.

Music

The school has an established and highly successful music program.

The school has 3 bands - a training band, a concert band and a performance band. Each year the band plays at a variety of school and community events. They also participate in external competitions. The band is open to children from year 3 onwards. A feature of the band program is the annual band camp/workshop held each year. A separate booklet with full details of the band program is available from the school office.

Allambie Heights School has 3 choirs which enable students to participate in events such as music festivals and school spectacles.

Recorder is taught in year 1 and year 2, serving as an opportunity to play and read music at a young age. All students across the school enjoy a weekly 40 minute session with our specialist music teacher.

All groups perform at school events throughout the year.
NAPLAN

Students in years 3 and 5 participate in the National Assessment Program Literacy and Numeracy – NAPLAN in May. The assessments are conducted over 3 days and include a writing task, reading and comprehension tasks and mathematics tasks. Parents receive an individual report on their child’s achievement. NAPLAN results are also included in the Annual School Report. Further information is available at http://www.nap.edu.au/.

Opportunity Class & Selective High School Processes

The Department of Education and Training provides the opportunity for academically gifted and talented students in years 5 and 6 to attend classes which provide intellectual stimulation and an educationally enriched environment. Offers for placement are made on the basis of a placement test, school assessment and other evidence of academic merit. The test is conducted in year 4.

Selective Schools in NSW enrol students of high academic ability. Students are selected from the results of a test in year 6, covering language, mathematics, general ability and writing.

Information regarding dates for application and testing will be provided by the school to relevant grades each year.

Parent Participation

Education is most effective when it is seen as a responsibility shared between the home and the school. At Allambie Heights Public School we encourage active participation of our parent and community body in a number of ways:

- assisting in the classroom with group work
- assisting students with reading or numeracy
- participating in KLA programs, such as Gardening Club and Art Shack
- assisting with sport practice
- assisting with supervision while on excursions
- volunteering in the canteen, uniform shop or P and C committees

All parent volunteers must complete a ‘Working with Children Check – Declaration for Volunteers and Contractors Form’ and a ‘Working with Children Identity Check’ (100 point check). These forms are available at the front office. Volunteers must always sign in and out at the school office and wear a ‘volunteers’ badge when working in the school.

Parent Teacher Liaison

Parents are always welcome at the school and members of staff are happy to meet parents to discuss student progress or any particular issue concerning their child. It is essential that when parents wish to see a teacher, they make an appointment by contacting the school office.
**P&C Association**
The P&C Association meets once a month in the library. The association provides:
- a forum for communication between members of the school community
- financial support to school programs
- various sub-committees charged with specific roles to assist in the development of the school and its educational programs

**Parking around the School**
Due to the safety of all children, parents are not permitted to enter the school grounds in their vehicles. If parents are working on a volunteer basis at the school or dropping off/picking up children from the school, the most convenient parking area is Roosevelt Avenue or the Allambie Oval car park. These restrictions do not apply to drivers requiring access for anyone who is disabled.

**Photos**
Permission to photograph children for school purposes is given on enrolment to our school. Student photos may be used on the school website, in promotional material and the newsletter. Unless requested, names will not be linked to student photos.

**Playground**
At Allambie Heights Public School we strive to make our playground a happy and safe place for all students. Positive behaviours are encouraged at all times. Students who display appropriate playground behaviour are rewarded with *Playground Arrows* which gain points for their house group. The winning house each year will be rewarded with a special surprise.
Children who have concerns in the playground are encouraged to report the matter to the teacher on duty or speak to their class teacher.

**Playground Equipment**
Fixed playground equipment is used with the supervising teacher directly observing safety. Parents are asked to supervise their own child/ren after school, being immediately present at the site. Playground equipment is not to be used by any children before school each morning. It is also requested that the 3-6 equipment, located outside the 2 story building, be kept free during the school day as the noise toddlers create when playing is disruptive to lessons being conducted in our Stage 3 classrooms.
**Pre-Service Teachers**

Allambie Heights Public School enjoys good relationships with teacher training institutions. Trainee teachers bring new ideas, energy and enthusiasm whilst our experienced teachers assist with curriculum knowledge and classroom management. The work of practising teachers in the school is a valuable experience for our students and staff.

**Relief from Face to Face Teachers (RFF)**

All classroom teachers are entitled to 2 hours relief from face to face teaching per week, either as a block or in smaller sessions. At these times students are involved in music, visual arts and physical education lessons with specialist teachers.

**Religious Education / Ethics**

Each Wednesday students receive instruction in religious education. This is organised by a committee of church representatives. At the time of enrolment parents are asked to indicate which denomination group they would prefer their child attend. Ethics lessons are available for students in year 1 – year 6. These classes are capped at 22 students. Non-scripture supervision is available. Students are supervised by teachers at all times.

**Road Safety**

Road Safety is a constant concern for teachers and parents. The school aims to regularly remind children of the importance of remembering traffic rules. Frequent items in *The Grapevine* also remind parents of the importance of road safety issues. The Road Safety Council of NSW stresses the importance of young children wearing yellow rainwear. Please be aware of the No Parking and No Standing signs around the school.

**School Contribution**

The State Government permits primary schools, such as Allambie Heights, to request a voluntary school contribution for each student to assist with the purchase of stationery, library books and arts supplies. Families who have difficulty meeting the school contribution should speak in confidence to the Principal.

Schools are also permitted to request a voluntary P and C contribution for each student to assist with the purchase of library books, digital resources or building initiatives. The P and C voluntary contribution is receipted so families can claim this contribution on their tax.

These voluntary contributions are kept to a minimum.
School Development Days
School development days are held at the commencement of terms 1, 2 and 3. There is no school development day at the commencement of term 4 but the final 2 days of the school year have been designated school development days. These important days are set aside for the professional development of staff and include ongoing learning in student welfare, teaching and learning, syllabus implementation and technology. If there is a change to the school development day timetable, families will be given advanced written notification.

School History
Allambie Heights Public School was opened on 20 July 1959, with an enrolment of 144 students and a staff of 4 teachers. In line with the residential expansion of the area, a steady growth in school population was maintained over successive years.

The name ‘Allambie’ comes from the Aboriginal term ‘peaceful place’. Characteristics of the local area have been incorporated into the design of the school logo. An Aboriginal motif is used on a curved natural shape, with colours of terracotta and forest green predominating. Creatures of the sea, land and sky are depicted as they were carved on the rock platforms by the first inhabitants of our area.

School Requirements
At the end of each year, class teachers will send home a list of the necessary stationery and classroom requirements needed for the new school year. If textbooks are required, parents will be notified in writing of the procedure for their purchase.

Security
The school is surrounded by a low line fence, enabling access to the school grounds after hours. If at any time you observe inappropriate use of the school grounds after hours, school security can be contacted on 1300 880 021.

Sick Children
Parents are asked not to send sick children to school. If a child becomes ill during the day, an administrative officer will telephone the parent. Please notify the school of any changes to address, telephone numbers or place of work so the school can keep the emergency file up-to-date. In the case of sudden illness or injury, the school will endeavour to contact parents. In an emergency where the parent cannot be contacted, the child will be taken to the hospital by ambulance. The school will continue trying to establish contact with the parent(s).
Social Contacts

At the beginning of the year parents are asked to nominate whether they wish their name, e-mail and phone number to be published on a class contact list. This list is for social purposes only. Parents are requested not to display contact information in a prominent position at home or make copies for other people. The list is only to be used by members of our Allambie Heights Public School community.

Student Leadership

At Allambie Heights Public School we begin to develop leadership skills in students from Kindergarten. We encourage our students to be leaders in the classroom and playground, through their support for other students, or their involvement in academic, sporting, cultural or community events and projects. Leadership opportunities at Allambie Heights Public School include:

- Buddy program
- School Representative Council (SRC)
- Year 6 ambassadors
- Sport House Captains and Vice Captains
- School Captains, Vice Captains and Prefects

Student Representative Council - SRC

Each class from years 1-6 is represented on the SRC, which meets regularly, to discuss significant issues and make recommendations to the principal.

Transport

Bikes and Scooters – Students over the age of 10 are permitted to ride bikes and scooters to school providing they wear their helmets. It is advisable that students chain their bikes to the racks provided. Students are not permitted to ride their bikes and scooters in the school grounds. They must walk their bikes and scooters to and from the gates.

Bus Travel – All children in K-2 are eligible for a free bus pass if they live on a school bus route. Children in years 3-6 may be eligible for a free bus pass if they live a certain distance from the school. The appropriate forms are available at the school office. If your child loses their bus pass, the school is unable to issue a replacement bus pass. The school can issue a form entitling your child to a replacement pass while a new bus pass is organised. Replacement bus passes incur a cost to the parents.
Sport

All students participate in sport skills lessons provided by specialist staff. This program incorporates gymnastics, athletics skills, fundamental movement skills, games and fitness. This program runs for 3 terms and is parent paid.

Allambie Heights Public School participates in inter-school sport (PSSA) on Fridays for selected students from years 3 – 6 for Summer and Winter sports. We are a part of the Warringah PSSA competition.

Talented swimmers and athletes have the chance to develop further through participation in school, district and zone carnivals, with possible selection into state teams.

Sport Houses

- McKay - Green
- Rosewall - Blue
- Fraser - Yellow
- Bradman - Red
**Student Wellbeing**

At Allambie Heights Public School student and staff wellbeing is paramount to the success of the educational programs. Every teacher has a responsibility for student wellbeing. Teachers and parents work together to identify and develop strategies to meet the needs of the students, the staff and the school community. Basic to the wellbeing policy, the school believes that self-esteem and accountability are enhanced by the provision of opportunities for students to accept responsibility for their own learning at all levels.

**School Discipline**

Class teachers promote a positive, purposeful and safe environment for children’s learning. Students are guided towards developing responsible behaviour and a realisation that consequences follow behaviour. Class behaviour expectations are clearly established early in term 1 and are underpinned by our three school values. Students are involved in the establishment of class expectations. Recognition of appropriate behaviours is rewarded with verbal praise, stamps, stickers, class and assembly awards. If concerns arise regarding student behaviour parents are contacted. Students who do not follow school behaviour expectations are referred to the *Planning Room* at lunchtime where they reflect on their behaviour and consequences with a member of the school executive team.

**School Merit System**

Allambie Arrows and Playground Arrows are given by teachers to reward positive behaviour.

- 10 Allambie Arrows = 1 Bronze award
- 3 Bronze awards = 1 Silver award
- 3 Silver awards = 1 Gold award
- 3 Gold awards = 1 School Medal

**School Values**

| Respect | • *Communicate* with courtesy  
| Responsibility | • *Own* and be accountable for your actions and choices  
| Resilience | • *Aspire* to be your personal best  
| | • *Care* for yourself, others and the environment  
| | • *Encourage* others  
| | • *Challenge* yourself and learn from your experiences  
| | • *Display* positive coping skills  


Technology
At Allambie Heights Public School we offer excellent programs of learning with technology. The school affords an up-to-date computer room with 34 computers together with interactive whiteboard technology used extensively by all classes. Each classroom has computers which are connected to a school wide network. The school also has a bank of laptops for use across the school. Computers are used in all key learning areas to enhance learning. All students have e-mail accounts with personal log on and confidential password details. Every classroom has an interactive whiteboard and the literacy centre houses the school’s connected classroom facility which is used for video conferencing. Across the school wifi cabling has enabled the successful integration of iPads and laptops as a vital tool for learning across all curriculum areas.

Term Accounts
Expenses incurred by parents in relation to educational programs include excursions, incursions and sports costs. Parents are billed at the beginning of each school term, rather than being asked to send small amounts to school throughout the term. Prompt payment of these accounts is vital as the school is required to pay for such costs. Failure to settle term accounts is a great financial drain on the school budget, ultimately resulting in reduced resources for all students.
**Term Calendar**

A term calendar of school events is available on the school website and upcoming events are printed in the newsletter. Our school calendar can be accessed at [http://www.allambieht-p.schools.nsw.edu.au/calendar](http://www.allambieht-p.schools.nsw.edu.au/calendar). All classes issue a class newsletter at the beginning of each term.

**Uniform Shop**

The Uniform Shop is open each Thursday morning from 8.45am – 9.30am. The uniform shop sells new and second-hand uniforms as well as library bags, school badges, cloth document holders, hair scrunchies and head bands. If you cannot make these hours, order forms are available from the school office. Orders placed through the office will be filled by the ladies who volunteer in the Uniform Shop. Completed orders can then be collected from the school office.

Allambie Heights Public School encourages all students to wear their school uniform with pride. Our school has always been supported by the P and C in maintaining a high standard of school uniform. It is expected that all pupils will wear the full school uniform on all school days. Mufti days are held throughout the year as a fundraising activity whereby children bring a donation and come dressed in suitable casual clothes. ‘Mufti’ meaning ‘out of uniform’.

As a general rule:

- Summer uniform is worn in term 1 and term 4
- Winter uniform is worn in term 2 and term 3

Naturally, special consideration is given when terms 2, 3 and 4 commence and extreme temperature changes occur close to the changeover times.

Please ensure all uniform items are clearly labelled. This includes shoes, school bags and hats. Items which are named are easier to return when they are misplaced.

School uniforms are not meant to be adorned with jewellery. Please discourage your child from bringing or wearing the following items to school:

- Necklaces and chains
- Bracelets
- Rings
- Earrings (except small gold/silver studs or sleepers)

There is a safety factor associated with this request.

Boys and girls need to wear their hair in a neat and tidy manner. Long hair needs to be secured with green or white hair accessories.
### Summer Uniform – Girls
- Green and white Summer tunic
- White socks
- Black shoes
- School hat – broad brim or legionnaire

### Summer Uniform – Boys
- White short sleeve polo shirt with school logo
- Green shorts
- White socks
- Black shoes
- School hat – broad brim or legionnaire

### Winter Uniform – Girls
- Green tartan Winter tunic or trousers
- White long sleeve blouse with Peter Pan collar
- Button on green tie
- White socks or bottle green tights
- Black shoes
- School hat – broad brim or legionnaire
- Bottle green jacket with school logo

### Winter Uniform – Boys
- Green trousers
- White long or short sleeve polo shirt with school logo
- White socks
- Black shoes
- School hat – broad brim or legionnaire
- Bottle green jacket with school logo

### Sports Uniform – Girls
- White short sleeve polo shirt with school logo
- Bottle green skort or shorts
- Bottle green dance pants
- White socks
- Sports shoes
- Bottle green jacket with school logo
- School hat – broad brim or legionnaire

### Sports Uniform – Boys
- White short sleeve polo shirt with school logo
- Bottle green shorts
- Bottle green tracksuit pants
- White socks
- Sport shoes
- Bottle green jacket with school logo
- School hat – broad brim or legionnaire

- Girls may wear bottle green bike pants under their tunic and sport uniform. Bike pants are not to be worn on their own.
School Motto

Ever Aim High

School Song

Allambie Heights, Allambie Heights, ever aim high.  
Allambie Heights, Allambie Heights, we reach for the sky.  
We live in peace and harmony, our trademark is the sea.  
Allambie Heights, Allambie Heights, made up of you and me.

Allambie Heights, Allambie Heights, ever aim high.  
Allambie Heights, Allambie Heights, we reach for the sky.  
No matter what your colour, or faith which you believe.  
You're welcomed to our school, join our community.

Allambie Heights, Allambie Heights, ever aim high.  
Allambie Heights, Allambie Heights, we reach for the sky.

Words and Music by Sarah McNeill and John Shin 1997

School Pledge

In our hands lies the future of this great land.  
If we all work together,  
Doing our best for the common good,  
There is no limit to what we can achieve.